

[NOT PROTECTIVELY MARKED]

CITY OF
WOLVERHAMPTON
COUNCIL

Forward Plan of Key Decisions

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The Forward Plan

What is the forward plan?

- This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.
- Forthcoming decisions are published online once they are known but a forward plan document is published monthly.
- The document also demonstrates the Council's commitment to openness and participation in decision making. It assists the Council's Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Executive.
- A key decision cannot normally be made unless certain details about it are published at least 28 days in advance. The forward plan, together with the information published online, enables the Council to meet this requirement.
- The document must be made available for inspection by the public at the Council offices and/or on the local authority's website. Appropriate notice must also be given, in accordance with legislative requirements, of any meeting at which a key decision is to be taken.
- Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

- A key decision is an executive decision which is likely:
 - to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
 - to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, but these tend to be matters about an individual, commercially sensitive information, consultations or negotiations relating to labour relations, or information in connection with or preventing and detecting crime. The full list of exempt categories is set out below:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information related to the financial or business affairs of a particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, in connection with any Labour relations matters arising between the authority or a Minister of the Crown and employees of all officeholders under the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Councillors or members of the public may make representations about why a matter should be considered in public. The Leader and Cabinet will publish a response to any such representations and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the meeting date.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Support (see below).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Support team:

Address: Civic Centre, 1st floor
St Peter's Square
Wolverhampton WV1 1SH

Telephone: 01902 555048

E-mail: democratic.support@wolverhampton.gov.uk

The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson
City Assets

38 Larches Lane
Wolverhampton
WV3 9PX

peter.bilson@wolverhampton.gov.uk
01902 710234



Cllr Claire Darke
Education

8 Westfield Grove
Finchfield
Wolverhampton
WV3 8EX

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07771 836744



Cllr Roger Lawrence
Leader of the Council

Labour Leader's Office
Civic Centre
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Wolverhampton WV1 1SH

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01902 555001



Cllr Steve Evans
Environment

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Wolverhampton
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Cllr Val Gibson
Children and Young People

7 Walcot Gardens
The Villages
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Wolverhampton WV14 0UL

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01902 496480



Cllr Milkinder Jaspal
Governance

Labour Leader's Office
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07771 836088



Cllr Andrew Johnson
Resources

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Cllr John Reynolds
City Economy

38 St Jude's Rd West
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Cllr Sandra Samuels
Adults

Sunnybank
Needwood Close
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01902 341009



Cllr Paul Sweet
Public Health and Wellbeing

Twyning, Primrose Lane
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Wolverhampton WV10 8RN

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01902 562275

Forthcoming key decisions

Title of key decision:	Approval of the Sufficiency Strategy 2017-20	
Summary:	<p>A Sufficiency Duty was placed on local authorities in Section 22G of the Children Act 1989 and this has been reinforced by the Draft Statutory Guidance Securing Sufficient Accommodation for Looked After Children (2009). The Strategy document sets out how this duty will be met over the next 3 years (2017-20).</p> <p>The duty applies to each Local Authority providing children's services and the strategy sets out what steps have, and will be, taken to secure, so far as reasonably practicable, sufficient accommodation within its area to meet the needs of children that it is looking after and children whose circumstances are such that it would be consistent with their welfare for them to be provided with accommodation in the local authority area.</p> <p>The sufficiency duty, therefore, applies in respect of all children who are Looked After. However, it also applies to Children in Need who are at risk of care or custody (sometimes referred to as children 'on the edge of care'). This acknowledges the importance - both for improving outcomes for children and in having sufficient accommodation to meet their needs - of taking earlier, preventive action to support children and families so that fewer children become Looked After.</p>	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	23 May 2017	
Public or private:	Open	
Lead Cabinet Member:	Councillor Val Gibson Cabinet Member for Children and Young People	
Employee to contact:	Nick Price Commissioning Officer Email: nick.price@wolverhampton.gov.uk	

Title of key decision:	HeadStart - Financial Position Update	
Summary:	The purpose of the report is to update Cabinet Resources Panel on the financial position of the HeadStart Stage 2 and 3 programme, funded by Big Lottery.	
Wards affected:	Bilston East; Blakenhall; Bushbury South and Low Hill; East Park; Ettingshall; Fallings Park; Graiseley; Heath Town; Park; St Peter's	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	23 May 2017	
Public or private:	Open	
Lead Cabinet Member:	Councillor Val Gibson Cabinet Member for Children and Young People	

Employee to contact:	Kevin Pace HeadStart Programme Manager Email: kevin.pace@wolverhampton.gov.uk
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Title of key decision:	Lighting up the City – Showcasing the City using Lighting and Greenery
Summary:	To bring forward details of the Leaves and Light scheme and to seek approval for the various aspects of the scheme development and delivery.
Wards affected:	St Peter's
Decision to be taken by:	Cabinet (Resources) Panel
Anticipated decision date:	23 May 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Steve Evans Cabinet Member for City Environment
Employee to contact:	Ross Cook Service Director - City Environment Email: ross.cook@wolverhampton.gov.uk

Title of key decision:	Procurement - award of contracts for works, goods and services
Summary:	[To consider various delegations of authority and the award of contracts.]
Wards affected:	All Wards
Decision to be taken by:	Cabinet (Resources) Panel
Anticipated decision date:	23 May 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Andy Moran Head of Procurement Email: andy.moran@wolverhampton.gov.uk

Title of key decision:	Debt Refinancing for Highfields and Penn BSF PFI Schemes
Summary:	Final confirmation is sought that officers are authorised to execute on behalf of the Council a Deed of Variation to the PFI Project Agreement relating to Highfields School and Penn Fields Special School made between (1) Wolverhampton City Council and (2) Inspiredspaces Wolverhampton (Projectco1) Limited (“the Contractor”) in order to carry out a Debt Refinancing to reduce costs for the Council.
Wards affected:	All Wards
Decision to be taken by:	Cabinet (Resources) Panel

Anticipated decision date:	23 May 2017	
Public or private:	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Claire Darke Cabinet Member for Education	
Employee to contact:	Trevor Pringle Education Advisor – Planning & Commissioning Tel: 07823522969 Email: Trevor.Pringle@wolverhampton.gov.uk	

Title of key decision:	Approval to Award Call-off Contract for Pre-paid Financial Services (PFS)	
Summary:	<p>In 2015 PLT approved the award of a two-year contract to Pre-paid Financial Services (PFS), utilising the Surrey Framework, to supply the Council with pre-payment cards that were to be used as the payment mechanism for customers receiving Personal Budgets by Direct Payments from the Council and as the payment solution for customers who the Council have appointeeship responsibility for.</p> <p>Since 2015 two further projects, Care Leavers and Individual Service Funds, have been implemented using PFS pre-paid card accounts. A third project for Section 17 Children Act payments is being explored.</p> <p>With the original two-year contract coming to an end, it is necessary to seek approval for a further call-off contract for a period of 2 years with the option for a further 2 annual extensions under the original Surrey Framework terms and conditions.</p>	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	23 May 2017	
Public or private:	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Sandra Samuels OBE Cabinet Member for Adults	
Employee to contact:	Helen Winfield Head of Service-Community Financial Support Email: helen.winfield@wolverhampton.gov.uk	

Title of key decision:	Wolverhampton City-Wide Financial Strategy	
Summary:	The aim is to develop a city-wide Financial Strategy which underpins Vision 2030 and existing economic plans. The first	

	phase will establish the total income and spend in the city and the second phase will develop a city-wide Financial Strategy to underpin existing city-wide plans.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk

Title of key decision:	East Park Gateway
Summary:	To approve the development of a regeneration strategy for East Park Gateway.
Wards affected:	East Park
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy
Employee to contact:	Kevin Moore Regeneration Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk

Title of key decision:	Black Country Core Strategy review
Summary:	To approve publication of scoping, issues and options documents for consultation
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy
Employee to contact:	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

Title of key decision:	External Funding Update
Summary:	To seek delegated approval to issue grant of over £50,000 to named delivery partners to reimburse costs in the delivery of EU funded projects where WCC is accountable body.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy
Employee to contact:	Heather Clark Service Development Manager Tel: 01902 555614 Email: heather.clark2@wolverhampton.gov.uk

Title of key decision:	Wryley and Essington Canal Local Nature Reserve
Summary:	To designate the Wryley and Essington Canal Local Nature Reserve (Wolverhampton part) and approve an associated legal agreement
Wards affected:	Heath Town; Wednesfield North; Wednesfield South
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for Housing and City Assets
Employee to contact:	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

Title of key decision:	Regional Adoption Agency
Summary:	To approve a proposed delivery model for a Regional Adoption Agency; and to approve the financial commitment of the Local Authority to the project
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	7 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Val Gibson Cabinet Member for Children and Young People
Employee to contact:	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk

Title of key decision:	Housing Services Review	
Summary:	To seek approval to a new service model for the delivery of housing services between the City of Wolverhampton Council and Wolverhampton Homes.	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	7 Jun 2017	
Public or private:	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for Housing and City Assets	
Employee to contact:	Christopher Hale Head of Housing Tel: 01902 551796 Email: christopher.hale@wolverhampton.gov.uk	

Title of key decision:	School Place Planning	
Summary:	To provide an update regarding demand for school places across the City and seek necessary approvals to facilitate the introduction of required additional capacity.	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	7 Jun 2017	
Public or private:	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Claire Darke Cabinet Member for Education	
Employee to contact:	Bill Hague Service Manager – School Places and Transport Tel: 01902 556943 Email: bill.hague@wolverhampton.gov.uk	

Title of key decision:	Adult Social Care Peer Challenge - Improvement Action Plan	
Summary:	A Peer Challenge of the Council's Adult Social Care services was undertaken as part of the West Midlands Association of Directors of Adult Social Services programme in March 2016. An Action Plan was developed and implemented. A final visit as part of the 16/17 process was made in March 2017 and very positive feedback was received from Mr Peter Hay, Strategic Director in Birmingham City Council and lead Peer Review	

	Director.
Wards affected:	All Wards
Decision to be taken by:	Cabinet (Performance Management) Panel
Anticipated decision date:	12 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Sandra Samuels OBE Cabinet Member for Adults
Employee to contact:	Brendan Clifford Email: brendan.clifford@wolverhampton.gov.uk

Title of key decision:	Heath Town Regeneration Project
Summary:	To provide investment in community, sport and play facilities on the Heath Town estate, specifically make improvements to the existing Multi Use Games Area and a proposal to create a small football pitch on the green field on Grosvenor Street.
Wards affected:	Heath Town
Decision to be taken by:	Cabinet (Resources) Panel
Anticipated decision date:	27 Jun 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for Housing and City Assets
Employee to contact:	Sangita Kular Housing Strategy/Development Officer Email: sangita.kular@wolverhampton.gov.uk

Title of key decision:	Approval to Consult on Review of Non-residential Contributions to Adult Social Care
Summary:	<p>The current Non-residential Banded Contributions scheme is long-standing (since July 1999) and has been reviewed annually with public consultation as part of the review process when there was an above-inflationary increase in the proposed contribution rates. The current rates were approved by Cabinet Resources Panel in 2015. There was no review in 2016 as relevant social security benefits (the income from which most customers make their contribution) were frozen.</p> <p>Approval is sought to undertake a public consultation from June to August 2017 (with a further outcome report to Cabinet Resources Panel on 3rd October 2017) as part of this year's review of non-residential contributions. It is proposed that the Council change from a Banded Contributions scheme to a system of full financial assessment under the provisions of the Care Act 2014.</p>
Wards affected:	All Wards
Decision to be taken by:	Cabinet (Resources) Panel
Anticipated decision date:	27 Jun 2017

Public or private:	Open	
Lead Cabinet Member:	Councillor Sandra Samuels OBE Cabinet Member for Adults	
Employee to contact:	Helen Winfield Head of Service-Community Financial Support Email: helen.winfield@wolverhampton.gov.uk	

Title of key decision:	Bilston Centre regeneration	
Summary:	To approve the sale of residential development land at the Urban Village	
Wards affected:	Bilston East; Bilston North; Ettingshall	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	27 Jun 2017	
Public or private:	Fully Exempt	
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy	
Employee to contact:	Kevin Moore Regeneration Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk	

Title of key decision:	To approve the People Directorate Commissioning Strategy	
Summary:	The Cabinet approved a draft People Directorate Commissioning Strategy for consultation in April 2016. They will be asked to approve the post-consultation strategy document.	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	19 Jul 2017	
Public or private:	Open	
Lead Cabinet Member:	Councillor Sandra Samuels OBE Cabinet Member for Adults	
Employee to contact:	Paul Smith Head of Commissioning - Older People Email: paul.smith@wolverhampton.gov.uk	

Title of key decision:	Reserves, Balances and Provisions	
Summary:	Approve matters relating to the year-end position against reserves, provisions and balances	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	19 Jul 2017	
Public or private:	Open	

Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Claire Nye Chief Accountant Email: claire.nye@wolverhampton.gov.uk

Title of key decision:	Revenue Budget Outturn
Summary:	To provide matters relating to the year-end position against the revenue budget.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	19 Jul 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Claire Nye Chief Accountant Email: claire.nye@wolverhampton.gov.uk

Title of key decision:	Quarter 1 Revenue Budget Monitoring
Summary:	Approve matters relating to the 2017/18 revenue budget as at the end of the first quarter.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	19 Jul 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Claire Nye Chief Accountant Email: claire.nye@wolverhampton.gov.uk

Title of key decision:	2018/19 Draft Budget Strategy and MTFs
Summary:	Approve matters relating to the draft budget for 2018/19 and beyond as the basis of consultation with stakeholders.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	19 Jul 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Claire Nye Chief Accountant

Email: claire.nye@wolverhampton.gov.uk

Title of key decision:	Quarter 1 Treasury Management Activity Monitoring & Treasury Management Annual Report 2017/18
Summary:	Approve matters relating to the year-end position with regards to treasury management arrangements and activity. Receive an update on treasury management activity in 2016/17 to date.
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	19 Jul 2017
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Michelle Howell Finance Business Partner Email: michelle.howell@wolverhampton.gov.uk